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STUDENT SCHOOL LOCKERS AND LOCKS	JQ
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I. Purpose

The purpose of this policy is to outline rules and guidelines for the assignment and usage of school lockers, personal and school issued locks, and other <u>school property assigned to a specific student or school personnel</u>school-based storage areas for students and school personnel.

II. Policy Statement

School building lockers or school property assigned to a specific student or school personnel are the property of the School Department. Lockers, locks, and/or school property assigned to a specific student or school personnel may be provided for the convenience and use of students or school personnel. While the School Department respects the right of privacy in the proper use of the lockers, tThe School Department reserves the right to open and inspect the contents of any locker or school-based storage area whenever School Department officials have reasonable suspicion of that the locker contains contents that:

- may vViolate Federal, State and/or Town Laws;
- may \(\forall \)violate school rules;
- Mightmay pose any danger to any person or to the school building anything;
- Mightmay disrupt the orderly educational process of the school.

II.III. Policy Guidelines

The following rules shall apply to the assignment and usage of school lockers and/or school property assigned to a specific student or school personnel:

- a. Lockers, locks, and/or specific storage areas may be assigned to students or school personnel by building administrators.
- b. Procedures for distribution, assignment, and usage of lockers, locks, and/or specific storage areas shall be the responsibility of building administrators.
- c. Building specific procedures shall be included in student handbooks.
- d. Any locker or school issued storage areas secured by a lock, whether owned by the student or the School Department, shall be removed at the request of a school administrator; however, the School Department may remove such lock in any case involving an emergency, refusal of the student to remove the lock, or inability to locate the student after a reasonable attempt has been made. There shall not be a requirement Administrators are not required to attempt to locate any student whose absence from a class or school is not authorized.

e. All lockers, locks, and/or specific storage areas are subject to the Lincoln Public Schools Student Search and Seizure Policy.

School building lockers are the property of the School Department. The lockers are provided for the convenience and use of the students, and while the School Department respects the right of privacy in the proper use of the lockers, the School Department reserves the right to open and inspect the contents of any locker whenever the circumstances reasonably lead the School Department to believe that the locker contains anything, the possession of which is in violation of Federal, State and/or Town Laws; anything which is in violation of school rules; anything which might pose any danger to any person or to the school building and/or anything which might disrupt the orderly educational process of the school. Any locker secured by a lock, whether owned by the student or the School Department, shall be removed at the request of a school administrator; however, the School Department may remove such lock in any case involving an emergency, refusal of the student to remove the lock, or inability to locate the student after a reasonable attempt has been made. There shall not be a requirement to attempt to locate any student whose absence from a class or school is not authorized.

IV. Protocols and Procedures

The Administration is directed to develop and enact appropriate protocols and procedures to enact this policy including incorporation of this policy in student handbooks and to provide reasonable notice of this policy to students and parents.

Source: Cranston School Department, Cranston, Rhode Island

Adopted:

Revised Policy First Reading: June 13, 2022

December 11, 1978

